



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



30 March 2022

**DIVISION MEMORANDUM**

DM NO. 271, s. 2022

**COMPOSITION OF THE SDO QUEZON ANTI-CORRUPTION COMMITTEE**

**To:** Assistant Schools Division Superintendent  
CID Chief  
SGOD Chief  
All Unit Heads  
All Other Concerned

1. Pursuant to DepEd Order No. 007, s. 2022 dated 04 March 2022 entitled "Creation of Anti-Corruption Committees in the Central, Regional, and Schools Division Offices of the Department of Education" and its enclosure, the SDO Quezon Anti-Graft Corruption Committee is hereby established, as follows:

CHAIRPERSON	Elias A. Alicaya, Jr., EdD. (Officer-in-Charge - Schools Division Superintendent)
VICE-CHAIRPERSON	Gregorio A. Co, Jr. (Assistant Schools Division Superintendent)
MEMBER	Rexcia Maria B. Baldeo (Attorney III)
MEMBER	Lorena S. Walangsumbat EdD. (CID Chief)
MEMBER	Elizabeth M. De Villa (SGOD Chief)
MEMBER	Oscar R. Duma, Jr. (SEPS, DIO Designate)
SECRETARIAT	Administrative Services Unit headed by Maria Dolores D. Atienza (Administrative Officer V)

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
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Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

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2. The SDO Quezon Anti-Corruption Committee shall have the following functions:
- Provide inputs to the Regional Office and Central Office in the formulation of anti-corruption policies;
  - Implement anti-corruption policies, programs, and activities issued by the CO, RO, and the SDO, and provide feedback on said implementation;
  - Regularly submit corruption incident reports to the Central Office, through the Regional Office;
  - In accordance with national policies and standards, conduct public information campaigns to generate support for the government's anti-corruption programs.

3. **Functions of the Members of the Committee:**

The Chairperson shall:

- Oversee the general conduct of all activities of the Committee;
- Preside over meetings of the ACC; and
- Act as the official representative of the Committee, unless another is otherwise appointed by the Committee.

The Vice-Chairperson shall:

- Directly assist the Chairperson in the management of the Committee;
- Preside over meetings of the ACC in the absence of the Chairperson;
- Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns.

Each of the Committee Members shall:

- Directly assist the Chairperson in the management of the Committee; and
- Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns;

4. Expenses that may be incurred in the conduct of activities of the ACC shall be charged to local funds subject to existing government budgeting and accounting rules and regulations.
5. For the information and guidance of all concerned

**ELIAS A. ALICAYA JR., EdD.**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

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Republic of the Philippines  
**Department of Education**

04 MAR 2022

DepEd ORDER  
No. **007**, s. 2022

**CREATION OF ANTI-CORRUPTION COMMITTEES IN THE CENTRAL,  
REGIONAL, AND SCHOOLS DIVISION OFFICES OF THE DEPARTMENT OF  
EDUCATION**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed policy on the **Creation of Anti-Corruption Committees in the Central, Regional, and Schools Division Offices of the Department.**
2. Section 1, Article XI of the 1987 Constitution provides that public office is a public trust and that public officers and employees must at all times be accountable to the people, serve them with utmost responsibility, integrity, and efficiency, act with patriotism and justice, and lead modest lives.
3. Section 2 of Republic Act (RA) No. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees) declares that it is the policy of the State to promote a high standard of ethics in public service and that public officials and employees shall at all times be accountable to the people and shall discharge their duties with utmost responsibility, integrity, competence, and loyalty, act with patriotism and justice, lead modest lives, and uphold public interest over personal interest.
4. Section 1 of RA 3019 (Anti-Graft and Corrupt Practices Act) provides that it is likewise the policy of the Philippine Government, in line with the principle that a public office is a public trust, to repress certain acts of public officers and private persons alike which constitute graft or corrupt practices, or which may lead thereto.
5. The Department espouses the principle that a public office is a public trust and fully adheres to the above policies. As such, the Department commits to efforts of the government to promote public accountability and curb corruption in the government. It supports **Project KASANGGA: Aksiyon Laban sa Korapsiyon**, initiated by the Presidential Anti-Corruption Commission (PACC).
6. Moreover, in pursuance of one of the 10-Point Basic Education Agenda, which is to promote active, transparent, consultative, collaborative, and corruption-free leadership, the Department, in a Memorandum of Agreement (MOA) with the PACC and other agencies under the executive branch, agreed to create and form a coordinating council, which shall collaborate and coordinate to support the anti-

corruption campaign of the government. In compliance with its commitments in the MOA, the Department issued OO-OSEC-2021-029, which created the Anti-Corruption Committee (ACC) in the Central Office.

7. To intensify further DepEd anti-corruption agenda, the Department elevates the creation of the DepEd Central Office ACC into this Department Order, superseding Office Order No. OO-OSEC-2021-029, and also creates ACCs in the Regional and Schools Division Offices.

8. This Order shall take effect upon its issuance. Certified true copies of this DepEd Order shall be filed with the University of the Philippines Law Center-Office of the National Administrative Register (UP LC-ONAR) at the UP Diliman, Quezon City.

9. For more information and/or concerns, please contact the **Anti-Corruption Committee Secretariat** through email at [co.acc@deped.gov.ph](mailto:co.acc@deped.gov.ph) or through telephone number (02) 8634-1928.

10. Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.:  
As stated



Reference:  
Office Order: OO-OSEC-2021-029

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS AND OFFICES  
COMMITTEES  
POLICY  
RIGHTS  
RULES AND REGULATIONS





**CREATION OF ANTI-CORRUPTION COMMITTEES IN THE CENTRAL OFFICE,  
REGIONAL OFFICES AND SCHOOLS DIVISION OFFICES  
OF THE DEPARTMENT OF EDUCATION**

**I. RATIONALE**

1. Section 1, Article XI of the 1987 Constitution provides that public office is a public trust and that public officers and employees must at all times be accountable to the people, serve them with utmost responsibility, integrity, and efficiency, act with patriotism and justice, and lead modest lives.
2. Section 2 of Republic Act (RA) No. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees) declares that it is the policy of the State to promote a high standard of ethics in public service and that public officials and employees shall at all times be accountable to the people and shall discharge their duties with utmost responsibility, integrity, competence, and loyalty, act with patriotism and justice, lead modest lives, and uphold public interest over personal interest.
3. Section 1 of RA No. 3019 (Anti-Graft and Corrupt Practices Act) provides that it is likewise the policy of the Philippine Government, in line with the principle that a public office is a public trust, to repress certain acts of public officers and private persons alike which constitute graft or corrupt practices or which may lead thereto.
4. Toward these ends, the Department entered into a Memorandum of Agreement (MOA) with the Presidential Anti-Corruption Commission (PACC) and other agencies under the executive branch to create and form a coordinating council, which shall collaborate and coordinate to support the anti-corruption campaign of the government. In compliance with its commitments in the MOA, the Department issued OO-OSEC-2021-029, which created the Anti-Corruption Committee (ACC) in the Central Office.
5. The Department recognizes that graft and corruption are major obstacles to the realization of the right of all Filipinos and children to access quality basic education in a learning environment that promotes their safety and well-being. DepEd has been taking significant efforts towards mitigating and eliminating graft and corruption which erode the trust of the Filipino people in the government. To step up these efforts, the need for the creation of the Anti-Corruption Committee at the Central Office (CO) and the Regional Office (RO) and Schools Division Office (SDO) becomes more apparent.
6. The ACC shall be at the forefront of the Department's efforts to curb graft and corruption and develop a culture of zero-tolerance against graft and corruption in the Department. The ACC shall perform a two-fold function – prevent graft and corruption in the Department through policies, programs and advocacy campaigns, and ensure that erring officials and employees are held accountable. To strengthen the ACC and enable it to better meet its mandate, an expanded DepEd Central Office Anti-Corruption Committee is hereby created, superseding OO-OSEC-2021-029, while counterpart committees are likewise created in the ROs and SDOs.

7. To strengthen the Anti-Corruption Committee and to intensify further DepEd's anti-corruption agenda, DepEd issues this policy.

## **II. SCOPE**

8. This DepEd Order covers the creation of Anti-Corruption Committees in the CO, RO, and SDO of the Department. It provides the composition of the Anti-Corruption Committees at each governance level, as well as their respective functions. Additionally, this DepEd Order provides for the mobilization of civil society organizations and other members of the private sector as stakeholder representatives to the committee.

## **III. POLICY STATEMENT**

9. In consideration of the huge number of its personnel, the Department recognizes the need for the creation of similar ACC units in the ROs and SDOs to assist the ACC in the CO in implementing its policies and programs. Thus, Regional and Division Anti-Corruption Committees are hereby established.
10. The DepEd CO ACC and its counterparts in the Regional and Schools Division Offices are units created primarily to intensify the Department's anti-corruption campaign while existing administrative structures pertaining to the handling of administrative cases concerning graft and corruption shall remain operative and supportive of this campaign.

With the intensified anti-corruption campaign and a committee focused on coordinating and monitoring action on alleged corrupt activities, corruption will be prevented while appropriate and timely action will be taken on corruption-related complaints made on the different levels of governance.

## **IV. ORGANIZATION**

### ***Central Office***

11. The ACC in the Central Office shall have the following composition:

Chairperson : Secretary

Vice-Chairperson : Assistant Secretary for Legal Affairs

Members : Undersecretary for Field Operations,  
*Palarong Pambansa Secretariat and DEACO*

Director IV of the Bureau of Human Resources and  
Organizational Development

Director IV of the Internal Audit Service

Director IV of the Public Affairs Service

Director IV of the Planning Service

President of the Association of DepEd Directors,  
Inc. (Stakeholder Representative).

In addition to the regular members, the Secretary may also mobilize and designate other members as may be deemed necessary. The Department's stakeholders from the private sector may also be invited to sit as additional stakeholder representatives.

The Assistant Secretary for Legal Affairs shall be the focal person of the Department to the PACC.

### **Regional Office**

12. The Regional ACC shall have the following composition:

- Chairperson : Regional Director
- Vice-Chairperson : Assistant Regional Director
- Members : Regional Attorney
- Chief of the Administrative Division
- Chief of the Quality Assurance Division
- Chief of the Policy, Planning, and Research Division
- Head of the Public Affairs Unit

### **Schools Division Office**

13. The Division ACC shall have the following composition:

- Chairperson : Schools Division Superintendent
- Vice-Chairperson : Assistant Schools Division Superintendent
- Members : Division Attorney/ Designated Legal Officers or in the absence thereof, the Division Administrative Officer V
- Chief of the Curriculum Implementation Division
- Chief of the School Governance and Operations Division
- Division Information Officer

For the ACCs in ROs and SDOs, a stakeholder representative from the civil society organizations may be invited to sit in the committee as a member for a term of one (1) year, subject to renewal.

### **Secretariat**

14. The Chairpersons of the ACCs shall designate an office/division/unit as their respective secretariats who will render technical and administrative support to the committee.

## **V. FUNCTIONS**

### **A. Committees**

#### **Central Office Anti-Corruption Committee**

15. As the lead anti-corruption unit of the Department, the CO ACC shall have the following functions:
- a. Create a streamlined Complaint Action Center;
  - b. Coordinate with relevant DepEd offices conducting the investigation on these matters;
  - c. Monitor and report corruption-related cases and investigations;
  - d. Formulate national anti-corruption policies, programs, and activities, in coordination and in consultation with the ROs, SDOs, and schools;
  - e. Develop an Anti-Corruption Plan of Action for the Department;
  - f. Coordinate with the Internal Audit Service in identifying corruption-prone processes in the Department; and
  - g. Conduct public information campaigns to generate support for the government's anti-corruption programs.

#### **Regional Anti-Corruption Committee**

16. The Regional ACC shall have the following functions:
- a. Refer received complaints of graft and corruption against all personnel in the Regions and Divisions to the proper disciplining authorities or existing administrative structures and mechanisms in the ROs and SDOs for appropriate action;
  - b. Monitor and report corruption-related cases and investigations to the Central Office;
  - c. Provide inputs to the Central Office in the formulation of anti-corruption policies;
  - d. Implement anti-corruption policies, programs, and activities issued by the CO and the RO, and provide feedback on said implementation;
  - e. Regularly submit corruption incident reports to the Central Office;
  - f. In accordance with national policies and standards, conduct public information campaigns to generate support for the government's anti-corruption programs.

#### **Division Anti-Corruption Committee**

17. The Division ACC shall have the following functions:
- a. Provide inputs to the Regional Office and Central Office in the formulation of anti-corruption policies;
  - b. Implement anti-corruption policies, programs, and activities issued by the CO, RO, and the SDO, and provide feedback on said implementation;
  - c. Regularly submit corruption incident reports to the Central Office, through the Regional Office;
  - d. In accordance with national policies and standards, conduct public information campaigns to generate support for the government's anti-corruption programs.



## **B. Members of the Committee**

### **Chairperson**

18. The Chairperson shall:

- a. Oversee the general conduct of all activities of the Committee;
- b. Preside over meetings of the ACC; and
- c. Act as the official representative of the Committee, unless another is otherwise appointed by the Committee.

### **Vice-Chairperson**

19. The Vice-Chairperson shall:

- a. Directly assist the Chairperson in the management of the Committee;
- b. Preside over meetings of the ACC in the absence of the Chairperson; and
- c. Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns.

### **Committee Members**

20. Each of the Committee Members shall:

- a. Directly assist the Chairperson in the management of the Committee; and
- b. Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns.

### **Stakeholder Representative/s**

21. The Stakeholder Representative shall:

- a. Directly assist the Chairperson in the management of the Committee;
- b. Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns; and
- c. Present to the sectoral organization to which he/she belongs regular reports regarding the status of the administration of the Committee and the conduct of its affairs.

## **VI. FUNDING**

22. Funding shall be provided for the ACCs. The Office of the Secretary shall ensure that funds are allocated for the operation of the CO ACC and the implementation of its programs and activities. Similarly, the Office of the Regional Director and the Office of the Schools Division Superintendent shall set aside and allocate funding from their Annual Work and Financial Plans for the operation of the ACCs in their respective jurisdictions. The utilization of said funds shall be subject to existing government budgeting and accounting rules and regulations.

## **VII. MONITORING AND EVALUATION**

23. The CO Anti-Corruption Committee and the Office of the Assistant Secretary for Legal Affairs (OASLA) shall continuously gather feedback on the

implementation of this DepEd Order from all concerned internal and external stakeholders. The Regional and Division ACCs shall regularly submit to the CO ACC reports on the conduct of their respective affairs. The submission of reports shall be made on a quarterly basis, with the following reporting schedules:

<b>Period</b>	<b>Date of Submission</b>
First Quarter (January to March)	April 15
Second Quarter (April to June)	July 15
Third Quarter (July to September)	October 15
Fourth Quarter (October to December) Fourth Quarter (October to December)	January 15

The CO ACC shall submit to the Secretary an annual report on February 15, integrating therein the reports of the Regional and Division ACCs.

#### **VIII. REFERENCES**

- 1987 Constitution
- Republic Act No. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees)
- Republic Act No. 3019 (Anti-Graft and Corrupt Practices Act)
- Office Order No. OO-OSEC-2021-029 (Creation of the Anti-Corruption Committee in the Department of Education)

#### **IX. EFFECTIVITY**

24. This Department Order shall take effect immediately upon issuance. Certified true copies of this DepEd Order shall be filed with the University of the Philippines – Office of the National Administrative Registrar (UP-ONAR) at the University of the Philippines Law Center, UP Diliman Quezon City.